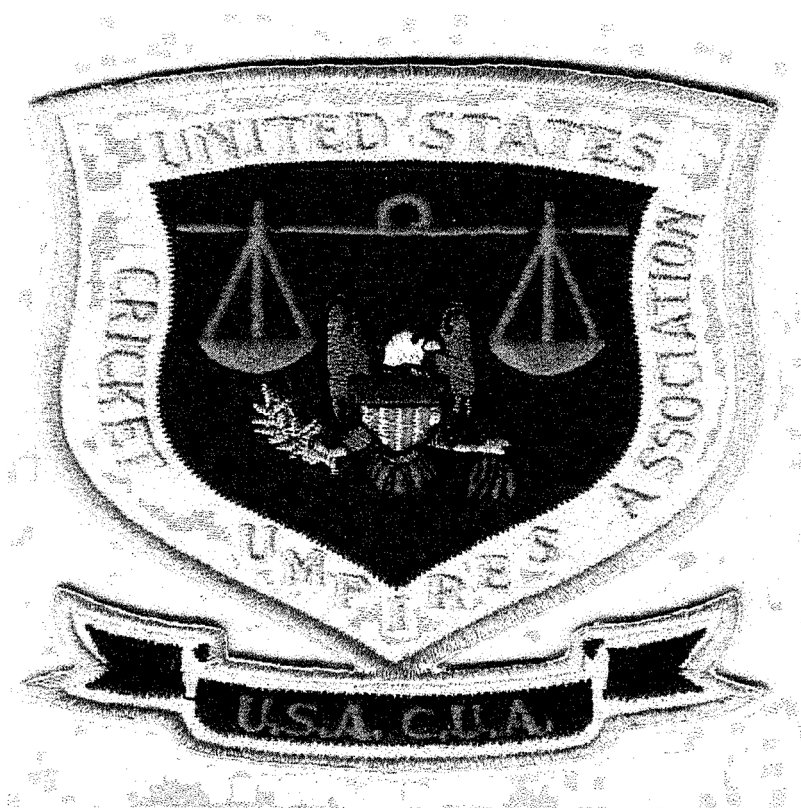


1.  
**United States of America Cricket Umpires  
Association, Inc.  
Constitution & Bye-Laws**



# TABLE OF CONTENTS

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<u>PAGE</u>	ARTICLE	TOPIC
1	1	NAME
	2	OBJECTIVES
	3	MEMBERSHIP
2	4	TERMINATION
	5	REINSTATEMENT
3	6	OFFICERS OF THE ASSOCIATION
	7	EXECUTIVE COMMITTEE
	8	TRUSTEES
4	9	DUTIES OF OFFICERS
	9	PRESIDENT
	9	VICE PRESIDENT
	9	IMMEDIATE PAST PRESIDENT
	9	SECRETARY
5	9	ASSISTANT SECRETARY
	9	TREASURER
6	9	PUBLIC RELATIONS OFFICER
	9	SARGENT AT ARMS
	9	CHAPLIN
	10	FUND-RAISING
7	11	QUORUM
	12	MEMBERSHIP DUES
	13	ANNUAL GENERAL MEETING
	14	REGULAR MEETINGS
8	15	SPECIAL MEETINGS
	16	EXECUTIVE COMMITTEE MEETINGS
	17	NOTICE OF MEETINGS
	18	VOTING
9	19	PROXY VOTE
	20	FINANCIAL YEAR
	21	INTERPRETATION
	22	AMENDMENTS
	23	ASSETS OF THE ASSOCIATION
10	24	LEAVE OF ABSENCE
	25	RIGHTS TO APPEAL
	26	DISCIPLINARY COMMITTEE
	27	MANAGEMENT
	28	MOTTO
	29	EFFECTIVE DAT
11	30 - - - - -	CODE OF CONDUCT
	- -	

**United States of America Cricket Umpires Association, Inc.**  
Constitution & Bye-Laws  
Proposed Constitution [11/96]

**Article  
1.00**

**Name**

- 1.1 The name of the organization shall be United States of America Cricket Umpires Association [USACUA], hereinafter referred to as the Association.

**Article 2.00**

**Objectives**

- 2.1 To recruit, train, and provide qualified umpires to officiate in local, regional, national, and international cricket matches.
- 2.2 To promote and develop the art of umpiring and establish the Association as the sole authority for cricket umpiring in the United States of America [USA].
- 2.3 To establish training programs for umpires, players, officials and encourage schools to improve the knowledge and understanding the Laws of cricket.
- 2.4 To establish a process to maintain affiliation with the West Indies Cricket Umpires Association [WICUA] and the Association of Cricket Umpires and Scores in the United Kingdom in order to ensure that certification and grading of umpires are conducted in accordance with international standards.
- 2.5 To establish a working relationship with the governing body of cricket in the USA, and if appropriate, appoint a representative to that body.
- 2.6 To develop a process to establish and promote the interest and safety of umpires during the performance of their official duties on behalf of the Association.
- 2.7 To grant Associate membership to other fraternal umpires' organizations.

**Article 3.00**

**Membership**

**Section I**

- 3.1 , Membership in the Association shall be opened to persons and umpires' organization that are interested in umpiring and umpiring related matters, A member of the Association in good standing shall sponsor applicants for membership.
- 3.2 Application for membership must be submitted to the Secretary, on the prescribed form, and must be accompanied by the application fee, which is non-refundable, and annual membership dues for the applicable year.
- 3.3 The Executive Committee shall review all application for membership. The Secretary shall notify the applicant, in writing, about the disposition of the application.
- 3.4 The Secretary shall return the annual membership dues accompanying the application form to applicants that are deemed unacceptable for membership.

**Section II**

- 3.5 The Association shall establish four [4] categories of membership.
- [I] Regular Member
  - [II] Associate Member
  - [III] Honorary Member
  - [N] Life Member

- 3.6 Regular Members shall apply for membership on the prescribed form to the Secretary of the Association. Regular members shall be practicing umpires during the year they are classified as Regular Members. Regular Members shall pay the annual membership dues stipulated by the Executive Committee and shall enjoy all the rights and privileges of the Association.
- 3.7 Associate Members (individual, organizations) shall apply for membership, on the prescribed form, to the Secretary and shall pay the membership dues stipulated by the Executive Committee each year for Associate Members. Associate Members shall be persons who may not be active and practicing umpires, but who may have interest in umpiring and umpiring related matters and who may contribute to the development and improvement of the Association. Associate Members shall pay the annual membership dues stipulated by the Executive Committee and shall enjoy all the rights and privileges of the Association. An organization that has been granted Associate status shall be entitled to one representative and one vote at all meetings.
- 3.8 Honorary Members shall be persons of high repute who have been active in cricket or who were involved in umpiring, or cricket and have provided sterling contributions to cricket and whose membership will enhance the reputation of the Association. People eligible for Honorary Membership shall be recommended by a member in good standing and approved by a unanimous vote of the executive Committee. Honorary Members shall not pay the application fee or the annual membership dues and shall not have voting rights at meetings.
- 3.9 Life Members shall be members who have consistently served the Association with distinction for a minimum period of seven [7] consecutive years and who is a member at the time the member is recommended by a member of the Executive Committee and approved by a unanimous vote of the said committee. Upon approval by the Executive Committee, the member shall not be eligible to vote at meetings of the Association.
- 3.10 Life Members shall not be active umpires.

**Article 4.00** **Termination**

- 4.1 A member, may in writing, terminate membership with the Association at any time. The effective date of the termination shall be the date the letter is received by the Secretary. In addition, a member who fails to pay the annual membership dues or any levy established by the Executive shall automatically forfeit membership. The Secretary shall notify members in writing when membership dues are not paid.

**Article 5.00** **Reinstatement**

- 5.1 Members who are expelled from the Association may re-apply for reinstatement in writing, to the Secretary of the Association after one [1] year. The application fee and the membership dues must accompany the application.
- 5.2 The Executive Committee shall review applications for reinstatement to determine whether the applicant merits reinstatement to the Association. The application for re-admittance may be approved or rejected upon a unanimous vote of the Executive.
- 5.3 Membership dues, fees or levies that remain unpaid prior to the suspension or expulsion of a member must be paid at the time the application is submitted for reinstatement. The Executive Committee reserves the right to reject an application without providing reasons for the rejection to the *applicant*.

Article 6.00

Officers of the Association

6.1 The financial members present at the Annual General Meeting shall elect officers to serve the Association for one [1] term. One [1] term for the purpose of this Constitution shall be two [2] years. The officers elected at the Annual General Meeting may serve for consecutive terms. The positions to be voted upon by members at the Annual General meeting shall be as follows:

- [I] President
- [II] Vice President
- [III] Immediate Past President
- [IV] Recording/Corresponding Secretary
- [V] Assistant Secretary
- [VI] Treasurer
- [VII] Training Officer
- [VIII] Public Relations/Fund Raising Officer
- [IX] Three [3] Trustees
- [X] Sergeant at Arms
- [XI] Chaplain

Article 7.00

Executive Committee

- 7.1 (a) The Executive Committee shall formulate and establish policies and guidelines for the President and members for the general operation of the Association.  
(b) The Executive Committee shall consist of the officers elected at the Annual General Meeting of the Association.
- 7.2 The Executive Committee shall appoint an independent auditor to conduct periodic audits of the financial transactions of the Association.
- 7.3 The Executive Committee shall be empowered to, and reserves the right to suspend or expel a member or members from the Association for activities which may be deemed contrary to the aims and objectives of the Association, and its members. The Executive Committee may expel members for any of the following:
- [I] Non-payment of membership dues if/when payment is not received by March 31, of the applicable year.
  - [II] Conduct deemed to be prejudicial to the Association of which may bring disrepute to the Association and its members.
  - [III] Violations of the Codes of Conduct of the United States of America Cricket Umpires Association.
- 7.4 The Executive Committee shall be guided by the recommendation of the Disciplinary Committee.

Article 8.00

Trustees

- 8.1 The members shall elect three [3] trustees with responsibility to review the assets and financial records of the Association as deemed necessary. The Trustees shall not be responsible to, nor be accountable to the "President of the Executive Committee.
- 8.2 They (Trustees) shall be given access to all policies and guidelines put in place for the general operation of the Association.
- 8.3 The Trustees shall *not* be considered as officers of the Association.

Duties of Officers

President

- 9.1 The President shall hold office for one [1] term commencing immediately after the conclusion of the meeting to elect the officers of the Association.
- 9.2 The President shall function as the Chief Executive Officer of the Association and shall be responsible for the general supervision of the administrative and financial operations of the Association.
- 9.3 The President shall preside at all General, Annual General, Special and Executive Committee Meetings or other membership meetings deemed necessary by the President.
- 9.4 The President, in conjunction with the Executive Committee, shall prepare an annual budget and provide a projection of income and expenditures for each fiscal year.
- 9.5 The President, in conjunction with the Executive Committee, shall appoint such committees as deemed necessary to fulfill the functions of the Association or as determined by the Executive Committee. The President shall be an ex-officio member of each committee.
- 9.6 The President shall have the power to call meetings, and determine the place and time when such meeting will be held.

Vice President

- 9.7 The Vice President shall hold office for one [1] term commencing immediately after the conclusion of the meeting to elect the officers of the Association.
- 9.8 The Vice President shall function in the capacity of President in the absence of the President due to illness or other unavoidable circumstances. The Vice President, while functioning as President shall enjoy all the rights and privileges of the President.
- 9.9 The Vice President, from time to time, may advise the President on all matters pertaining to the effective and efficient operations of the Association. The Vice President shall serve in any capacity as may be directed by the President.

Immediate Past President

- 9.10 The Immediate Past President shall serve only in an advisory capacity to the President and or the Executive Committee. He will advise on matters of which he can contribute positively because of his Knowledge and experience with the association. Because the "Past President" is not an elected position, he will not have a vote on the Executive.

Secretary

- 9.11 All references to "The Secretary" for the purposes of this constitution shall mean "Recording/Corresponding Secretary "
- 9.12 The Secretary shall hold office for one [1] term commencing immediately after the conclusion of the meeting to elect the officers of the Association.
- 9.13 The Secretary shall be responsible for the administrative responsibilities of the Association and communicate with members, as he/she deems necessary. The Secretary shall *designate* duties to the *Assistant Secretary* as deemed necessary.

- 9.14 The Secretary shall collect and maintain a record of membership dues, fines, etc. received from members, and issue receipts. The Secretary shall manage the non-monetary assets of the Association.
- 9.15 The Secretary shall notify and transmit to the Treasurer within ten [10] days, all monies that were collected and those that are held in storage for, and on behalf of the Association. The Secretary shall conduct periodic reconciliation of the financial transactions with the Treasurer to ensure the records are accurately maintained.
- 9.16 The Secretary shall receive official correspondences on behalf of the Association and maintain and manage a correspondence file. The Secretary shall establish and maintain a record of the names, addresses and telephone number listings of officials and members of the Association.
- 9.17 The Secretary shall be responsible to ensure that proper notes are recorded, and that accurate minutes of the proceeding at Regular, Annual General, Special and Executive Committee meetings are provided.
- 9.18 The Secretary shall make the necessary arrangements for Regular, Annual General, Special and Executive Committee meetings of the Association. The Secretary shall function in any capacity as may be directed by the President.
- 9.19 The Secretary shall retain the administration files utilized to record transactions for and on behalf of the Association for audit purposes

#### Assistant Secretary

- 9.20 The Assistant Secretary shall hold office for one [1] term commencing immediately after the conclusion of the meeting to elect the officers of the Association.
- 9.21 The Assistant Secretary shall function in the capacity of Secretary in the absence of the Secretary due to illness or other unavoidable circumstance. The Assistant Secretary, while functioning as Secretary, shall enjoy all the rights and privileges of the Secretary.
- 9.22 The Assistant Secretary shall assist the Secretary in the day-to-day operations of the Association, and shall carry out such duties as may be assigned by the Secretary or President.

#### Treasurer

- 9.23 The Treasurer shall hold office for one [1] term commencing immediately after the conclusion of the meeting to elect the officers of the Association.
- 9.24 The Treasurer shall have care and custody of, and be responsible for the funds of the Association. The Treasurer shall prepare and maintain records of financial transactions conducted on behalf of the Association.
- 9.25 The Treasurer shall open and maintain accounts at banks or other financial institutions approved by the Executive Committee. The Treasurer shall advise the President and the Executive Committee on the most prudent methods to invest the finances of the Association.
- 9.26 The Treasurer shall endorse, in the name of the Association, and deposit all monies collected on behalf of the Association at the bank or designated financial institutions no later than ten [10] days after the Treasurer received such monies.
- 9.27 The Treasurer shall establish a process to collect monies within ten [10] days from the date of notification from the Secretary or members designated by the President to collect monies for and on behalf of the Association. The Treasurer shall issue a receipt for all monies received on behalf of the Association.

- 9.28 The Treasurer shall disburse monies only upon receipt of an approved voucher signed by the President or persons designated by the President. The Treasurer shall obtain approval of the President and/or the Executive Committee prior to the withdrawal of funds from any account at a bank or financial institution.
- 9.29 The Executive Committee shall authorize three [3] signatures for each account at the bank or financial institutions. Funds may not be withdrawn without the signatures of two [2] of the three [3] authorized signatures.
- 9.30 The Treasurer shall conduct periodic reconciliation of records with the Secretary to ensure that the records are accurately maintained. The treasurer shall reconcile bank and/or financial institution statements each month to ensure there are no discrepancies.
- 9.31 The Treasurer shall present an audited financial report to coincide with the close of the fiscal year of the Association to be presented at the Annual General Meeting of the Association. Financial reports shall also be available for General and Executive Committee Meetings or as directed by the President.
- 9.32 The Treasurer shall serve in any other capacity as may be reasonably directed by the President. The Treasurer shall retain the financial records of transactions completed on behalf of the Association for audit purposes.

Public Relations and Fund Raising Officer

- 9.33 The Public Relations/Fund Raising Officer shall hold office for one [1] term commencing immediately after the conclusion of the meeting to elect the officers of the Association.
- 9.34 The Public Relations/Fund Raising Officer shall be responsible for developing plans and proposals and recommending programs to the Executive for implementing fund raising activities on behalf of the Association.
- 9.35 The Public Relations/Fund Raising Officer, upon review by the Executive Committee shall establish a process to ensure information pertaining to the programs to be implemented is communicated to the print and electronic media and other organizations in an effort to promote the activities of the association.
- 9.36 The Public Relations/Fund Raising Officer shall serve in any capacity as may be directed by the President and shall work in close collaboration with the President, Secretary and the Treasurer to ensure the projection for incomes and expenses are realized.

Sergeant At Arms

- 9.37 The Sergeant At Arms shall be responsible for maintaining order at all in-house gatherings of the Association. He shall have the authority to escort disorderly persons away from the gathering.

Chaplin

- 9.38 The Chaplin shall be the religious spokes-person for the association and shall open and close meetings and or functions with a prayer if requested or required

Article 10.00 Fund-raising

- 10.1 Members shall not hold any form of fund-raiser using the U.S.A.C.U.A. logo or letterhead without the consent of the fund-raising committee and the approval of the Executive Committee.
- 10.2 All members are required to purchase at least one [1] ticket for no less than two [2] fund-raising events annually.
- 10.3 A fine of thirty five [\$35] dollars will be imposed at the end of the year to any member who has not fulfilled this obligation as required under section 10.2



Article 11.00 Quorum

- 11.1 A fifty-one percent [51 %] majority of the officers of the Association who are present for Executive Committee meetings shall constitute a quorum.
- 11.2 At the Annual General, General or Special Meetings, fifty-one percent [51 %] of the financial members present shall constitute a quorum.

ADDENDUM: After two tries, any number of financial members attending a rescheduled meeting shall constitute a quorum.

Article 12.00 Membership Dues

- 12.1 The Executive Committee shall establish the annual membership dues. Changes to the annual membership dues must be communicated to members at the Annual General Meeting of the Association and shall be effective on the first day of January each year.

Article 13.00 Annual General Meeting

- 13.1 The Annual General Meeting of the Association shall be held on the second Sunday in February each year at such time and place deemed convenient by the President after consultation with the Secretary. The agenda of the meeting shall be as follows:
- [I] Review the minutes of the previous Annual General Meeting
  - [II] Correction and confirmation of the minutes of the previous Annual General Meeting
  - [III] Review correspondences
  - [IV] Review the Secretary's report
  - [V] Review reports from committees
  - [VI] Review the President's annual report
  - [VII] Review the Treasurer's report
  - [VIII] Conduct any other business that may properly come before the meeting
  - [IX] Elect officers every two years

Article 14.00 Regular Meetings

- 14.1 Regular Meetings shall be held on the last Friday every other month from April to December at a place deemed convenient by the President after consultation with the Secretary. The agenda for the meeting shall be as follows:
- [I] Review the minutes of the previous Regular Meeting
  - [II] Correction and confirmation of the minutes of the previous Regular Meeting
  - [III] Review correspondences
  - [IV] Transact businesses of a general nature

Article 15.00 Special Meetings

- 15.1 The Secretary, upon receipt of a signed request from one-third of the financial members of the Association shall convene Special Meetings, and shall specifically state the purpose of the meeting.
- 15.2 Special Meetings shall be held at a time and place deemed convenient by the President after consultation with the Secretary.
- 15.3 The Secretary shall notify members in writing at least seven [7] days prior to the scheduled date of the meeting. All such meetings shall be called within fourteen [14] days from the receipt of the request.
- 15.4 The President at his/her discretion may convene a Special Meeting to discuss special and/or urgent business of the Association. The Secretary shall notify members in writing at least seven [7] days prior to the scheduled date of the meeting. The Executive Committee shall determine what constitutes an emergency.

Article 16.00 Executive Committee Meetings

- 16.1 The President shall convene meetings of the Executive Committee after consultation with the Secretary. The President shall determine the venues of such meetings after consultation with the Secretary.
- 16.2 At meetings of the Executive Committee, each member shall be eligible for one [1] vote. The President/Chairperson shall not have a primary vote, but may cast a deciding vote in the event of a tie.

Article 17.00 Notices for Meetings

- 17.1 The Secretary shall provide notices in writing to members at least thirty [30] days prior to the scheduled date of the Annual General Meeting.
- 17.2 The Secretary shall provide notice in writing to members at least thirty [30] days prior to the scheduled date of Regular, Special or Executive Committee meetings.
- 17.3 In the event of an emergency, the President may convene a meeting of the Executive Committee upon three [3] days notice to member of the Committee. The President in consultation with members of the Executive shall determine what constitutes an emergency.
- 17.4 Emergency meetings can be convened either in person, via the internet, audio or video phone.

Article 18.00 Voting

- 18.1 Each financial member shall be eligible to one [1] vote at Regular, Annual General or Special meeting of the Association. The President/Chairperson of the meeting shall have a primary vote and shall be eligible to cast the deciding vote in the event of a tie.
- 18.2 Voting for the election of officers shall be cast by secret ballot. All other voting shall be conducted by a voice vote, except where the President/Chairpersons or Presiding Officer may put a question to the floor to determine other methods of voting.
- 18.3 Financial members who are absent when elections are being conducted shall be eligible for nomination and election, provided the absent member submit a written notification of the Secretary prior to the meeting, indicating his/her intention to accept nomination and election to any office.
- 18.4 Except with the permission of the executive committee, no motion lost or rejected at any regular meeting may be brought up again until after three [3] months.

Article 19.00 Proxy Vote

- 19.1 Proxy votes may be cast at any Regular, Annual or Special Meeting of the Association, providing the proxy is in writing, and is signed by the member.
- 19.2 The proxy shall be submitted to the Secretary of the Association at the meeting, and shall be sealed and opened only at the meeting in the presence of the members in attendance.

Article 20.00 Financial Year

- 20.1 The financial business of the Association shall be conducted on a fiscal year basis. The financial year shall commence on January 1, each year, and end on December 31 of the same year.
- 20.2 Funds from the Association shall be disbursed only to satisfy the legitimate business of the Association. Funds shall not be disbursed to any member, person or official without the approval of the Executive Committee.

Article 21.00 Interpretation

- 21.1 The Executive Committee shall be the authority, on behalf of the Association, for the interpretation of the Constitution and the Rules governing the operations of the Association. The Executive Committee shall have jurisdiction over matters not specifically covered in the Constitution or Rules established by the Association to supplement the Constitution.
- 21.2 Decisions of the Executive Committee are final and shall not be subject to review by another organization or litigation [in any court of laws in the USA or otherwise.]

Article 22.00 Amendments

- 22.1 Request from members to amend the Constitution must be submitted in writing to the Secretary specifically stating the section(s) of the Constitution to be amended. Articles of the Constitution may be amended only by a two-thirds [2/3] majority vote of all financial members present at a Special Meeting, specifically called for the purpose.
- 22.2 The Secretary shall schedule a Special Meeting within fourteen [14] days from the date a notice was received requesting a meeting to amend the Constitution. The Secretary shall notify members, in writing, at least seven [7] days prior to such Special Meeting and specifically state the purpose of the meeting.

Article 23.00 Assets of the Association

- 23.1 None of the funds of the Association shall be paid to or distributed among the members of the Association, except under Section 501 [c] of the Internal Revenue Code, but shall be applied towards the furtherance of the Association's aims and objectives.
- 23.2 In the event of the dissolution of the Association the funds and assets remaining shall be devoted to other organizations whose aims and objectives are similar to those of the Association, or to other purposes approved by the Internal Revenue Services [IRS].

Article 24.00 Leave of Absence

Any member requesting a leave of absence from the association shall do so in writing to the secretary. If the leave of absence is for a period of time in excess of one [1] year said member shall be exempt from paying dues during such absence.

Article 25.00 Rights to appeal

25.1 Any member contesting a decision or ruling may appeal in writing to the secretary within fifteen[15] days after being notified of the decision or ruling. If the appeal is granted, the member shall be heard by the executive committee at a date, time and venue set by the executive committee.

In the event of an appeal being made against the decision of the Executive Committee, and the Disciplinary Committee, an Appeals Committee shall be set up to review the decision of the Executive Committee.

25.2 After an appeal is heard, the decision of the Executive Committee or if an Appeals Committee has been formed, shall be final,

25.3 Pending the decision of any appeal, all penalties imposed shall be held in abeyance until the final disposition of the appeal.

Article 26 Disciplinary Committee

The Disciplinary Committee shall be made up of five [5] members selected by the Executive Committee or the president. The Committee will investigate and make recommendations as per the constitution, rules, guidelines and by-laws.

Article 27 Management

27.1 The supreme authority of the Association shall be vested in the general body.

27.2 The management of the Association shall be vested in the Executive committee.

Article 28 Motto

28.1 Our Strength Lies In Our Unity

Article 29.00 Effective Date

29.1 The revision to the constitution was approved by member of the Association at a Special Meeting on Sunday January 26, 2003 and shall become effective on the said twenty sixth day of January 2003.

UNITED STATES of AMERICA CRICKET UMPIRES ASSOCIATION, Inc.  
*CODE of CONDUCT*

This code of Conduct is supplement to the constitution of the USACUA and shall be utilized in conjunction with the said constitution. The rules of natural justice shall apply and consist of [ a] the right to a fair hearing and [b] the rule against bias.

1. Umpires shall at all times conduct themselves in a manner in keeping with the spirit and tradition of the game of cricket and, shall maintain the highest standards of honesty and integrity while officiating at cricket matches or, when representing the Association.
2. Umpires and officials of the Association shall not at any time engage in conduct unbecoming to an umpire which could bring the umpire, the game of cricket or, the Association into disrepute. Umpires shall work as a team and shall not criticize the actions or decisions of a colleague in public.
3. Umpires shall maintain the highest standard of professional competence and attend seminars and refresher training every year to be kept appraised of the changes approved to the Laws of cricket and the Special Regulations governing cricket matches.
4. Umpires and officials of the Association shall not use abusive or insulting language nor make offensive gestures on or off the field or in the vicinity of cricket matches when a colleague is officiating.
5. Umpires and officials of the Association shall not comment, show descent or use words to undermine the confidence of other umpires. Umpires and officials shall not comment upon any alleged breach of the Code or upon any hearing or decision arising from such breach.
6. Umpires and officials of the Association shall not engage in the consumption of alcohol prior to or during cricket matches or use illegal drugs or, directly or indirectly become involved in betting or gambling of any form on the outcome of a cricket match.
7. Umpires and officials of the Association shall honor the decisions of committees appointed by the Executive Committee to adjudicate infractions and shall not make any public pronouncements or media comment which are detrimental to umpires or the Association.
8. Any member( s) failing to abide by the constitution, rules, and guidelines shall be dealt with by the disciplinary committee.
9. Any member found guilty of taking any action( s) whatsoever with the intent to undermine, or participate in any activity(ies) that is detrimental to the association, shall be subject to disciplinary action.

This code of conduct was developed by the USACUA because of profound belief that umpires must maintain a sense of responsibility and dignity in the eyes of cricketers and spectators alike.